

## **Position Announcement**

### **Director, Vocational Rehabilitation Program Tennessee Department of Human Services**

#### **Overview:**

**NATURE OF WORK:** The position of Director of Vocational Rehabilitation Services provides day to day administrative leadership in the operation of the statewide vocational rehabilitation program for the Tennessee Division of Rehabilitation Services and reports directly to the Assistant Commissioner.

**DUTIES AND RESPONSIBILITIES:** The incumbent will provide leadership to approximately 642 employees and effective stewardship of an annual budget of \$69 million in state and federal funds. The leader of the program will carry out the mission of assisting people with disabilities go to work by developing, implementing and monitoring strategic plans and goals. The Director will also have ownership in increasing the number of successful employment outcomes for Tennesseans with disabilities served by the VR program.

#### **Minimum Requirements:**

- Master's Degree in Rehabilitation Counseling **OR** closely related field.
- Five years working in the field of vocational rehabilitation, state or federal program.
- Five years leadership experience, supervising and/or managing a public sector Vocational Rehabilitation Program (state or federal) with a full & wide- ranging knowledge of related statutes, rules and regulations.
- Experience communicating and presenting information to large groups.

#### **Preferred Qualifications:**

- Certification as a Rehabilitation Counselor, **CRC**
- Prior experience managing budgets/contracts for a state vocational rehabilitation program
- Experience shaping, developing and implementing client service policies to comply with federal & state regulations.

**SALARY RANGE: Commensurate with qualifications**

#### **How to Apply:**

Submit your resume detailing your experience in meeting the stated requirements for the position to:

Citizens Plaza Building, 15<sup>th</sup> Floor  
400 Deaderick Street  
ATT: Denise Ragland  
Nashville, Tennessee 27243

You may email your resume:

[Denise.Ragland@tn.gov](mailto:Denise.Ragland@tn.gov)

Deadline for submission:

**January 31, 2013**